

## APPENDIX 4

**SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL**  
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**South  
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District Council**

### THE LEGAL OFFICE

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TO ALL PARISH COUNCIL CHAIRMAN AND CLERKS

DATE: 29<sup>th</sup> May 2008

Our Ref: CCD/SCA  
Your Ref:

Dear Parish Clerk,

### **Proposals for a review of the boundary between South Cambridgeshire District Council and Cambridge City Council – Consultation with the parishes within South Cambridgeshire**

I write further to the meeting of this authority's Electoral Arrangements Committee on 16 April 2008 when the enclosed report was considered.

At the meeting, which was attended by several parish council representatives, concerns were raised about the lack of prior consultation with the parishes, in particular with those areas which are located close to the current boundary and have residents whom, should the proposals go forward for consideration by the Boundary Committee and be ultimately approved, would then become residents of the City.

The Committee therefore agreed to seek the views of all parish councils on the proposals outlined on the map annexed to the report and described in more detail in the report. To that end I shall be pleased to receive your views on the proposals on or before 27 June. I will then report back to the Electoral Arrangements Committee, the next meeting of which is planned for 8 July, with a recommendation to go forward to Council on 17 July.

At the Committee meeting in April, a question was asked as to whether there would be any financial assistance available to the parishes to conduct a survey of their residents. The Committee decision is that this would not be possible; however, for those parishes with residents who will be directly affected should proposals ultimately be approved (after full consultation by the Boundary Committee), I have prepared, and now enclose, some leaflets for you to distribute and enable you to obtain the opinion of your residents. [I also enclose a copy of this leaflet for the information of those parishes where there are no residents that will be affected by the proposed change.] I am sure your local district councillors will be more than happy to make themselves available to assist in distributing these leaflets. As stated in the leaflet, SCDC will collate the

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responses received from the respective Parishes and ensure that these are sent on to you in time to enable you to respond by 27 June.

Notwithstanding the extant decision on financial assistance towards parish costs in conducting this consultation exercise, please do keep a record and advise me of expenditure necessarily incurred. In the light of associated responses received, I may ask Council if it wishes to reconsider its position on this matter.

I look forward to hearing from you but if you have any questions please do not hesitate to contact me.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'G Harlock', written over a horizontal line.

Greg Harlock  
Chief Executive

cc    Leader of the Council  
      Deputy Leader of the Council